



# School Session Times Policy

Penyrenglyn Community Primary School

Inspiring Ambition



Ysgol Gynradd Gymuned  
**PENYRENGLYN**  
Community Primary School

## School Session Times Policy

**Date Ratified by Staff:** September 2025

**Date Ratified by Policy Committee:** 14/10/25

**Date Ratified by Full GB:** 04/11/25

**Date Implemented:** September 2025

**Review Date:** September 2026

|                    | Print Name             | Signed | Date |
|--------------------|------------------------|--------|------|
| Chair of Governors | Mrs Tammy Llewellyn    |        |      |
| Headteacher        | Mrs Michelle Hutchings |        |      |

## SCHOOL SESSION TIMES i.e. statutory teaching times

- NURSERY are entitled to at least 15 hours per week.
- RECEPTION, YEARS 1 and 2 are entitled to at least 21 hours per week.
- YEARS 3, 4, 5 & 6 are entitled to at least 23.5 hours per week.

### Early Years Learning Support Class (Nursery & Reception Pupils)

| Time                 | Session                | Number of Minutes<br>(Teaching time) |
|----------------------|------------------------|--------------------------------------|
| 09:15 – 9:20         | Morning Registration   |                                      |
| 09.20 – 09.35        | Collective Worship     |                                      |
| <b>09.35 – 10.15</b> | <b>Session 1</b>       | <b>40 minutes</b>                    |
| 10.15 – 10:30        | Morning Break          |                                      |
| <b>10:30 – 11.20</b> | <b>Session 2</b>       | <b>50 minutes</b>                    |
| 11.20 – 12.20        | Lunch                  |                                      |
| 12.20 – 12.25        | Afternoon Registration |                                      |
| <b>12.25 – 13.25</b> | <b>Session 3</b>       | <b>60 minutes</b>                    |
| 13:25 – 13:35        | Afternoon Break        |                                      |
| <b>13.35 – 14:35</b> | <b>Session 4</b>       | <b>60 minutes</b>                    |
| 14:35 – 14:45        | Preparing for buses    |                                      |

Daily Teaching Time = 210 minutes (3 hours, 30 minutes)

Weekly Teaching Time = 1050 minutes (17 hours, 30 minutes)  
(excluding registration, collective worship, breaks, and lunch)

### Nursery

| Time                 | Session                | Number of Minutes<br>(Teaching time) |
|----------------------|------------------------|--------------------------------------|
| 9:00 – 9:05          | Morning Registration   |                                      |
| <b>9:05 – 9:20</b>   | <b>Session 1</b>       | <b>15 minutes</b>                    |
| 09.20 – 09.35        | Collective Worship     |                                      |
| <b>09.35 – 10.15</b> | <b>Session 2</b>       | <b>40 minutes</b>                    |
| 10.15 – 10:30        | Morning Break          |                                      |
| <b>10:30 – 11.30</b> | <b>Session 3</b>       | <b>60 minutes</b>                    |
| 11.30 – 12.30        | Lunch                  |                                      |
| 12.30 – 12.35        | Afternoon Registration |                                      |
| <b>12.35 – 14.10</b> | <b>Session 4</b>       | <b>95 minutes</b>                    |
| 14:10 – 14:20        | Afternoon Break        |                                      |
| <b>14.20 – 15.10</b> | <b>Session 6</b>       | <b>50 minutes</b>                    |

### SCHOOL TIMES:

*The school ensures that it fully meets the requirements of the National Assembly (Welsh Office) Circular 43/90. This recommends that the minimum amount of teaching time, weekly, should be 21 hours in FP (5-7 year olds) and 23.5 hours in Key Stage 2 (7-11 year-olds). Teaching time does not include the time allocated to registration, daily collective worship and break and lunch periods.*

Daily Teaching Time = 260 minutes (4 hours, 20 minutes)

Weekly Teaching Time = 1300 minutes (21 hours, 40 minutes)  
(excluding registration, collective worship, breaks, and lunch)

## Reception & Year 1

| Time                 | Session                | Number of Minutes<br>(Teaching time) |
|----------------------|------------------------|--------------------------------------|
| 9:00 – 9:05          | Morning Registration   |                                      |
| <b>9:05 – 9:20</b>   | <b>Session 1</b>       | <b>15 minutes</b>                    |
| 09.20 – 09.35        | Collective Worship     |                                      |
| <b>09.35 – 10.15</b> | <b>Session 2</b>       | <b>40 minutes</b>                    |
| 10.15 – 10:30        | Morning Break          |                                      |
| <b>10:30 – 11.30</b> | <b>Session 3</b>       | <b>60 minutes</b>                    |
| 11.30 – 12.30        | Lunch                  |                                      |
| 12.30 – 12.35        | Afternoon Registration |                                      |
| <b>12.35 – 14.10</b> | <b>Session 4</b>       | <b>95 minutes</b>                    |
| 14:10 – 14:20        | Afternoon Break        |                                      |
| <b>14.20 – 15.10</b> | <b>Session 6</b>       | <b>50 minutes</b>                    |

### SCHOOL TIMES:

*The school ensures that it fully meets the requirements of the National Assembly (Welsh Office) Circular 43/90. This recommends that the minimum amount of teaching time, weekly, should be 21 hours in FP (5-7 year olds) and 23.5 hours in Key Stage 2 (7-11 year-olds). Teaching time does not include the time allocated to registration, daily collective worship and break and lunch periods.*

Daily Teaching Time = 260 minutes (4 hours, 20 minutes)

Weekly Teaching Time = 1300 minutes (21 hours, 40 minutes)

(excluding registration, collective worship, breaks, and lunch)

## Year 2

| Time                 | Session                | Number of Minutes<br>(Teaching time) |
|----------------------|------------------------|--------------------------------------|
| 9:00 – 9:05          | Morning Registration   |                                      |
| <b>9:05 – 9:20</b>   | <b>Session 1</b>       | <b>15 minutes</b>                    |
| 09.20 – 09.35        | Collective Worship     |                                      |
| <b>09.35 – 10.35</b> | <b>Session 2</b>       | <b>60 minutes</b>                    |
| 10.35 – 10:50        | Morning Break          |                                      |
| <b>10:50 – 12.00</b> | <b>Session 3</b>       | <b>70 minutes</b>                    |
| 12:00 – 13:00        | Lunch                  |                                      |
| 13:00 – 13:05        | Afternoon Registration |                                      |
| <b>13:05 – 14:20</b> | <b>Session 4</b>       | <b>75 minutes</b>                    |
| 14:20 – 14:30        | Afternoon Break        |                                      |
| <b>14.30 – 15.10</b> | <b>Session 6</b>       | <b>40 minutes</b>                    |

### SCHOOL TIMES:

*The school ensures that it fully meets the requirements of the National Assembly (Welsh Office) Circular 43/90. This recommends that the minimum amount of teaching time, weekly, should be 21 hours in FP (5-7 year olds) and 23.5 hours in Key Stage 2 (7-11 year-olds). Teaching time does not include the time allocated to registration, daily collective worship and break and lunch periods.*

Daily Teaching Time = 260 minutes (4 hours, 20 minutes)

Weekly Teaching Time = 1300 minutes (21 hours, 40 minutes)

(excluding registration, collective worship, breaks, and lunch)

### Year 3

| Time                 | Session                | Number of Minutes<br>(Teaching time) |
|----------------------|------------------------|--------------------------------------|
| 9:00 – 9:05          | Morning Registration   |                                      |
| <b>9:05 – 9:20</b>   | <b>Session 1</b>       | <b>15 minutes</b>                    |
| 09.20 – 09.35        | Collective Worship     |                                      |
| <b>09.35 – 10.35</b> | <b>Session 2</b>       | <b>60 minutes</b>                    |
| 10.35 – 10:50        | Morning Break          |                                      |
| <b>10:50 – 12.00</b> | <b>Session 3</b>       | <b>70 minutes</b>                    |
| 12:00 – 12:45        | Lunch                  |                                      |
| <b>12:45 – 13.00</b> | <b>Session 4</b>       | <b>15 minutes</b>                    |
| 13:00 – 13:05        | Afternoon Registration |                                      |
| <b>13:05 – 15:10</b> | <b>Session 4</b>       | <b>125 minutes</b>                   |

#### **SCHOOL TIMES:**

*The school ensures that it fully meets the requirements of the National Assembly (Welsh Office) Circular 43/90. This recommends that the minimum amount of teaching time, weekly, should be 21 hours in FP (5-7 year olds) and 23.5 hours in Key Stage 2 (7-11 year-olds). Teaching time does not include the time allocated to registration, daily collective worship and break and lunch periods.*

Daily Teaching Time = 285 minutes (4 hours, 45 minutes)

Weekly Teaching Time = 1425 minutes (23 hours, 45 minutes)

(excluding registration, collective worship, breaks, and lunch)

### Year 4, Year 5 & Year 6

| Time                 | Session                | Number of Minutes<br>(Teaching time) |
|----------------------|------------------------|--------------------------------------|
| 9:00 – 9:05          | Morning Registration   |                                      |
| <b>9:05 – 9:20</b>   | <b>Session 1</b>       | <b>15 minutes</b>                    |
| 09.20 – 09.35        | Collective Worship     |                                      |
| <b>09.35 – 10.35</b> | <b>Session 2</b>       | <b>60 minutes</b>                    |
| 10.35 – 10:50        | Morning Break          |                                      |
| <b>10:50 – 12:20</b> | <b>Session 3</b>       | <b>90 minutes</b>                    |
| 12.20 – 13:05        | Lunch                  |                                      |
| 13.05 – 13.10        | Afternoon Registration |                                      |
| <b>13.10 – 15:10</b> | <b>Session 5</b>       | <b>120 minutes</b>                   |

#### **SCHOOL TIMES:**

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Daily Teaching Time = 285 minutes (4 hours, 45 minutes)

Weekly Teaching Time = 1425 minutes (23 hours, 45 minutes)

(excluding registration, collective worship, breaks, and lunch)